Superintendent’s Notes
Regular School Board Meeting: 7:00 p.m

John Engelking, Superintendent
School Board Members: Clerk: Jennifer McDonald, Chair: Joe Ward, Vice-Chair: Brian Billman, Kris Bryant, Lynn Peterson, Amy Pocrnich, and Larry Shelton
Student Liaison Board Members: Dylan Hom and Paul Lindgren; Alternate: Hailey Kilde

Regular School Board Meeting

I. Call to Order
II. Pledge of Allegiance
III. Roll Call
IV. Approval of Agenda
V. Approval of the Minutes of the Regular School Board Meeting of September 9, 2019.
VI. Finance
   A. Approve the payment of bills dated September 23, 2019, in the amount of $387,951.48 covering checks 104730 through 104916.

VII. Commendations/Congratulations
   A. Congratulate Early Childhood Director Nancy Litman, Bay View Principal Diane Morin, and Community Education Director Kristal Berg for a successful start-up of School Readiness at Bay View.

VIII. Public Participation
IX. Consent Agenda
   A. Personnel Items
      1. Accept the resignation from Rick Johnson, food service/interschool mail driver, effective September 11, 2019.
      2. Accept the resignation from Steve LaTour, 14 hours per week playground supervisor at Bay View Elementary, effective September 11, 2019.
      3. Approve the recommendation to hire Keith Harries into the food-service interschool mail driver position, $14 per hour, effective September 11, 2019.
      4. Approve the recommendation to hire Giorgi Keppers into the 21 hours per week educational assistant position at the secondary site, Pay Grade 16, ($15.99 per hour) of the Local 66 contract, beginning September 11, 2019. Shelly McAllister previously held this position.
      5. Approve the recommendation to hire Nicole Olson into the ECFE PECC Site Manager position at the Proctor Early Childhood Center, $15.80 per hour, beginning September 16, 2019. This position was created at the August 12th board meeting.
      6. Approve the recommendation to hire Michael Spoden as the boys’ assistant basketball -
9th grade coach at a stipend of $3,618 beginning in the 2019-2020 fall season. Cole Lipinski previously held this position.

7. Approve the recommendation to hire Elizabeth Nelson into the grade 6 math long-term substitute position beginning September 30, 2019, through December 20, 2019, based on BA Step 1. This is to cover Erick Perala’s approved leave of absence.

8. Approve the recommendation to hire Nancy Tollefson into the 14 hours per week playground supervisor position at Bay View Elementary, $12.00 per hour, effective September 11, 2019.

9. Approve the placement of Shelly McAllister into the 24.5 hours per week educational assistant position at the secondary site beginning September 4, 2019. This position was created at the September 9th board meeting.

10. Remove Melanie Bohm from layoff status and place her into the 21.25 hours per week educational assistant position at Pike Lake Elementary beginning September 12, 2019. This position was created at the September 9th board meeting.

11. Approve an increase in Angela Lakanen’s hourly wage from $20.82 per hour to $21.32 per hour (.50 cents). Angela successfully attained her 2nd Class C Engineer Boiler license, effective September 12, 2019.

12. Create two (2) 32.5 hours per week educational assistant positions at the secondary site due to increased special education needs.

B. Information on Association Hires
   1. The North Shore Wrestling Club has hired Eric McPhee as the new head wrestling coach for the Proctor Hermantown varsity wrestling team.

X. Items for Individual Action
   A. Approve a recommendation from Superintendent Engelking to change the location site for Board meetings from the high school 6-12 Media Center/Crossing to the St. Luke’s Sports & Event Center for the first meeting of each month due to space constraints at the high school beginning with the first meeting in October.
   B. Approve the Overnight Trip Request for the high school choir and band to travel to Kissimmee, Florida on April 16, 2020, through April 19, 2020.
   C. Approve a recommendation from Superintendent Engelking and Business Manager, Steve Anderson, to certify the proposed initial 2019 Payable 2020 Levy at the maximum. The Truth in Taxation Meeting will be December 16, 2019 at 7:00 p.m. during the regular school board meeting.
   D. In accordance with MN Statute 123B.195, disclose that board member, Jennifer McDonald, will be employed as a substitute registered nurse for the 2019-2020 school year for Proctor Public Schools.
   E. Approve the recently negotiated 2019-2021 EdMN Contract which reflects a 2% increase in year one and a 2.5% increase in year two.

XI. Items for Discussion/Information
   A. Superintendent Update
   B. Social Media Report
   C. Strategic Planning Committee meeting September 30th at St. Luke’s Arena & Event Center at 6:00 p.m.
D. Public Relations Update
   1. Items relating to the District from the *Proctor Journal*:
      a) September 12, 2019 Edition: “Cop in school, but no official SRO, yet,” “Rails prepare for Homecoming Week,” “School adds 15 new educators.”
   2. Item relating to the District from the *Duluth News Tribune*:
      a) September 18, 2019 Edition: “Proctor Duo Holds Court.”

XII. Reports
XIII. Communications
   A. School Board Comments and Observations
   B. Student Liaison Board Member Comments
   C. Township and City Communications

XIV. Adjourn